

INSPECTION CHECKLIST / LISTE D'INSPECTION

Child Care Centres and Nursery Schools / Garderies et pré-maternelles

CENTRE OR NURSERY SCHOOL NAME

NOM DU CENTRE OU PRÉ-MATERNELLE : _____

LOCATION ADDRESS

ADRESSE DE L'ÉTABLISSEMENT : _____

CHILD CARE CO-ORDINATOR

COORDINATEUR(TRICE) DES SERVICES DE GARDE : _____

EMAIL ADDRESS

ADRESSE COURRIEL : _____

FACILITY NUMBER

N° D'ÉTABLISSEMENT : _____

INSPECTION DATE(S)

DATE(S) D'INSPECTION : _____

*CDI: *Complied During Inspection* / *Conforme durant l'inspection*

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Curriculum statement (children aged 2 to 6) / Énoncé du programme d'apprentissage (enfants âgés de 2 à 6)	5(j)	Previously approved			
Curriculum statement (infants) / Énoncé du programme d'apprentissage (enfants en bas âge)	5(k)	Previously approved			
Child information records / Registres des enfants	6(1)	Random sample reviewed, Licence holder to ensure all files complete			
Daily attendance records / Registre des présences	6(2)	Accurate arrival and departure times			
Confidentiality / Confidentialité	6(3)	Maintained at all times			
Financial records / Registres financiers	6(4)	Complete, accurate and submitted if applicable			
Research project, photographing, video-taping / Projet de recherche, photographies, enregistrements sur bande vidéo	6(5)	Licence holder aware to obtain prior written consent from parent/guardian			
Insurance / Assurance	6(6)	Liability insurance maintained. Business vehicle insurance if applicable			

COMMENTS / REMARQUES

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SUBJECT / OBJET	REGULATION / RÉGLEMENT	COMPLIANCE / RESPECT DU RÉGLEMENT	YES OUI	NO NON	N.A. S.O.
Posting of licence, Act and regulations / Affichage de la licence, Loi et règlements	Act/Loi s.12(1),14 Reg. 6(7)	Both posted and clearly visible, compliance with numbers and term and conditions			
Outings / Sorties	6(8)	Permission obtained, 24 hours notice if using transportation, child information taken			
Child care centre director / Directeur(trice) de la garderie	7(1)(2)				
Proportion of trained staff / Proportion de personnel formé	7(4)(5)(6)	Currently _____ % of trained staff			
Trained staff per group / Personnel formé par groupe	7(7)	Meets requirements			
First aid and CPR training / Cours de premiers soins et formation en RCR	7(11)	All staff maintain current certificate			
Course (40 credit hours) relevant to early childhood education / Un cours (40 heures-crédit) lié à l'éducation des jeunes enfants	7(11.1)	All CCAs employed beyond one year have completed within eight years of start date			
Criminal Record Check and Criminal History Disclosure Statement / Relevé des antécédents judiciaires et déclaration sur les antécédents judiciaires	5(l)(ii) 5(l)(iii) 5.1(1)(b.1) 7(12)(a)(b)(c)(e)	Licence holder confirms all staff and/or NS volunteers (if applicable) provide CRC dated within 3 months of start date and complete CHDS			
Child Abuse Registry Check / Relevé des mauvais traitements	5(l)(i) 5.1(1)(b.1) 7(12)(a)(b)(d)	Licence holder confirms all staff and / or NS volunteers (if applicable) provide CAR dated within 3 months of start date			
Consent to disclosure of information / Consentement à la communication des renseignements	5(l)(iv) 5.1(1)(b.1) 7(12)(a)(b)(f)	Licence holder confirms all staff and / or NS volunteers (if applicable) have signed consent to disclosure			
Documents examined and a) verified or b) submitted / Documents examinés et a) attestés ou b) remis	7(12.1)(12.2) (12.3) (12.4)(12.6)	Verification declarations completed by licence holder. Staff are not left alone with children until verification declaration is submitted to ELCC. Background check documents maintained in personnel file			
Record of Child Care Employees / Dossiers des employés de la garderie	7(13)(14)	Up to date on child care online, director designated			
All staff certified / Tout le personnel est certifié	7(15)	All staff classified			

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SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Supervision / Surveillance	8(1)(1.1) (1.2)(1.3)	Children supervised at all times. Meets health, safety, and is developmentally appropriate			
Group sizes and ratios / Contingement et ratios	8(2)(3)(4)	Group size not exceeded. Ratio maintained			
Maximum room enrollment / Nombre maximum de personnes par pièce	8(5)	Maximum room enrollment maintained			
Volunteers / Bénévoles	8(6)(7)	Nursery school only-counted in ratio			
Staff in ratio are adults / Personnel compris dans le ratio personnel-enfant composé d'adultes	8(8)	All staff in ratio are over 18 years of age			
Children less than 12 weeks / Enfants de moins de 12 semaines	8(9)	Aware cannot attend until 12 weeks of age			
Transportation policy / Politique en matière de transport	8(10)	Policy provided upon enrollment. Responsibilities defined. Includes to/from school if applicable			
Indoor space / Espace Intérieur	9(1)(1.3)	Meets requirements during hours of operation			
Natural light / Pièce éclairée par la lumière naturelle	9(1.1)	Infant and preschool children have access to natural light indoors			
Sleeping / Pour dormir	9(2)	Adequate, separate space provided			
Outdoor / Extérieur	9(3)(5)(6)	Suitable location and surface, safe access			
Infant plan / Plan pour enfants en bas âge	9(10)	Review and follow plan. Meets developmental needs for sleep and play			
Mixed age groups / Groupes d'âges hétérogènes	9(11)	Review and follow plan. Meets developmental needs			
Daily program, inclusive program and staff schedule / Programme quotidien, programme inclusif et horaire du personnel	10(2)(2.1) 35.15(1)	Program plan inclusive, consistent with curriculum statement and meets developmental capabilities. Program and Staff schedule posted			
Daily activities / Activités quotidiennes	10(3)(4)(5)	Variety of play activities, daily outdoor play, provision for sleeping and toileting			
Record of daily incidents / Dossier des incidents quotidiens	10(6)	Written records maintained			

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Behaviour Management Policies / Politiques de maîtrise du comportement	11(1)(2)(3)	Prohibited forms included. Policy posted and circulated. Meets developmental capabilities. Aware treatment plan approval required before implementing.			
Child abuse reporting / Rapport de chaque cas d'enfant soupçonné d'être maltraité	11(4)	Staff aware of duty to report to CFS/ANCR			
Behaviour management policies and child abuse reporting-staff instructed / Politiques de maîtrise du comportement et signalement de soupçon de maltraitement-personnel informé	11(5)	Staff instructed upon hire and reviewed annually			
Equipment for sleeping, eating, storage of personal effects / Matériel pour dormir, manger, et rangement des effets personnels	12(2)	Meets developmental capabilities			
Toilets and washbasins / Toilettes et évier	12(10)(11)(12)(14)	Meets requirements			
Bathing facilities / Installations pour le bain	12(10.2)	Available on site			
Diapering and toilet training facilities / Installations pour l'entraînement à la propreté et le changement des couches	12(15)	Provide for children who require, and meets health requirements			
Drinking water and cups / Eau potable et tasses pour boire	12(17)	Accessible, disposable or separate cups, meets health requirements			
Indoor equipment / Matériel de jeux intérieurs	13(1)	Meets developmental capabilities, accessible, sufficient quantity & variety			
Outdoor equipment / Matériel de jeux extérieurs	13(2)	Meets developmental capabilities, sufficient quantity & variety			
Regularity of use / Usage régulier du matériel	13(3)	Space and equipment for variety of activities			
Facility, equipment, and furnishings / Établissement, matériel et ameublement	35.2(1)(a)	Safe and sanitary conditions maintained			

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Equipment and furnishings for sleeping, eating, playing, and storage of personal effects / <i>Matériel et ameublement pour dormir, manger, jouer et rangement des effets personnels</i>	35.2(1)(b)	Meets safety legislation and standards			
Follow safe and hygienic procedures / <i>Conformité aux procédures de sécurité et d'hygiène</i>	35.2(1)(c)	Follows Routine Practices guide.			
Prevent exposure to hazards / <i>Prévention de l'exposition aux risques</i>	35.2(1)(d)	No hazards observed, specific to legislation			
No access or exposure to health and safety hazards / <i>Aucun accès ou aucune exposition aux risques à la santé et la sécurité</i>	35.2(2)(a)(b)(c)	No access to poisons/inflammables, medication safe storage, heating equipment, or outlets			
Safety Plan; Establish and given copy / <i>Plan de sécurité; établit et copie du plan reçu</i>	Act/Loi s 15.1(a) Reg.5(a) 35.3(1)(a) 35.3(2)(a)(c)(d)(e)(f)	Approved current plan, consistent with Act and Regs, includes required content, staff given copy			
Safety Plan; instructed and comply / <i>Plan de sécurité; instruit et respecté</i>	Act/Loi s 15.1(b)(c) Reg.5.1(1)(a)(b) 35.3(1)(b)(c)	Licence holder review annually, staff instructed upon hire and annually, licence holder and staff comply			
Controlling visitor access / <i>Contrôle de l'accès des visiteurs</i>	35.3(2)(b)	Written procedures for locked &/or monitored doors			
Safety Plan; Provided to parent/guardian / <i>Plan de sécurité; Copie remise au parent/tuteur</i>	35.3(3)	Provided upon request			
Telephone; Procedures and emergency numbers posted / <i>Téléphone; Mesures et numéros d'urgence affichés</i>	35.4(a)(b)	Working-landline or cell. Procedures and numbers posted			
Emergency procedures-staff training; Licence holder knowledgeable / <i>Procédures d'urgence-Formation du personnel; le titulaire de licence en a pris connaissance</i>	35.4(c)(f)	Staff trained - Licence holder reviewed annually			
Emergency evacuation procedures; Known to parent/guardian / <i>Procédures d'évacuation d'urgence; Information transmise au parent/tuteur</i>	35.4(d)	Procedures known to parent/guardian			

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Emergency evacuation procedures / Exercices d'évacuation d'urgence	35.4(e)	Practised once every 6 months and documented			
Installation and maintenance of equipment / Installation et entretien de l'équipement	35.4(g)	Meets requirements of fire authority			
First aid kit / Trousse de premiers soins	35.5(1)(2)	Meets guidelines / inaccessible to children/ additional kit taken on outings			
Notification of injury / Signalement des blessures	35.6	Notify parent/guardian, notify ELOC within 24 hrs if seek medical attention			
Clothing and bedding / Vêtements et literie	35.7	Safe/not exchanged; storage acceptable to health/ washed weekly or more			
Meals served / Repas servis	35.8(1)	Meals and snacks served			
Food served and menus; Food served – inform parent/guardian / Repas servis et menus; repas servis – parent/tuteur informé	35.8(2)(3)	Safe, developmentally appropriate and nutritious foods provided. Menu posted, kept on file 3 months			
Food storage, handling and serving / Entreposage, manipulation et service de la nourriture	35.8(4)	Meets health requirements			
Infant care procedures / Procédures de soins des enfants en bas âge	35.9	Sleeping, feeding & diapering procedures followed			
Medication / Médicaments	35.10	Written consent, original/labelled container, recorded as administered			
Communicable diseases, acute illness / Maladies contagieuses et graves	35.11(1)(2)	Notify parent/guardian, follow health guidelines for reporting and exclusion			
Animals / Animaux	35.12	Proof of vaccines, kept in a manner approved by public health			

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SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Code of Conduct; Establish and given copy / Code de conduite; établi et copie du plan reçu	Act/Loi s.15.1 (a) Reg. 5(a) 35.13(1)(a) 35.13(2)(a)(b)(c)(d)(e)	Approved current plan, consistent with Act and Regs, includes required content, staff given copy			
Code of Conduct; comply / Code de conduite; respecté	Act/Loi s 15.1(b) (c) Reg. 5.1(1)(a)(b) 35.13(1)(b)(c)	Licence holder and staff comply			
Code of Conduct; Provided to parent/guardian/ Copie remise au parent/tuteur	35.13(3)	Provided upon enrolment			
Inclusion Policy, staff aware / Politique d'inclusion; personnel conscient	5(a) 5.1(1) 35.14 35.15(3)(a)(i)	Written policy approved. Staff familiar with policy			
Individual Program Plan, written, staff aware and reviewed annually / Plan d'apprentissage individuel; rédigé et revu annuellement et personnel conscient	35.15(2) 35.15(3)(a)(ii) 35.15(3)(b)	Current IPP developed. Staff familiar with IPP goals, reviewed annually			
Board of Directors; Management Committee; Parent Advisory Committee / Conseil d'administration; comité de gestion; comité consultatif de parents	5(h) 36	Reviewed list, up to date on Child Care Online			

Supplementary For Safety Recommendations / Recommandations supplémentaires en matière de sécurité-incendie	YES OUI	NO NON	N.A. S.O.
SUBJECT / OBJET			
Current floor plan attached to attendance record / Plan d'étage récent joint au registre des présences			
Local fire authority contacted to participate in fire drills and review fire plans / Communication avec le service local de protection contre les incendies afin qu'il participe à un exercice d'évacuation et examine les plans de sécurité-incendie de la garderie			
Fire Inspection Date / Date d'inspection de feu : _____ Violations / Infractions :			
Public Health Inspection Date / Date d'inspection de santé publique : _____ Violations / Infractions :			

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N° D'ÉTABLISSEMENT : _____

Overnight care provided / garde de nuit :

* If YES, please fill out page 9 & 10 / Si la réponse est « OUI », veuillez remplir la page 9 et 10.

YES
OUI

☐

NO
NON

☐
☐

Agreement with Inspection Requirements to be submitted to Child Care Coordinator by :
L'attestation de soumission aux exigences sera envoyée au coordinateur(trice) des services de garderie par :

Date: _____

LICENCE HOLDER SIGNATURE /

SIGNATURE DU TITULAIRE DE LICENCE : _____

Date: _____

CHILD CARE COORDINATOR /

COORDINATEUR(TRICE) DES SERVICES DE GARDE : _____

Date: _____

COMMENTS / REMARQUES

Sample as of May 2024

INSPECTION CHECKLIST / LISTE D'INSPECTION
Centre/Nursery School / Garderies et pré-maternelles

FACILITY NUMBER

N° D'ÉTABLISSEMENT: _____

OVERNIGHT CARE / GARDE DE NUIT

HOURS OF OPERATION / HEURES D'OUVERTURE :

OVERNIGHTS
NUITS :

YES
OUI

☐

NO
NON

☐

Between 8pm one day - 6am the
following day / Entre 20h00 un jour
à 6h00 le prochain jour

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Prohibition-caring for children over 18 hours / <i>Interdiction de fournir des services de garde pendant plus de 18 heures</i>	9.1	Aware cannot provide care for more than 18 hours in any 24-hour period			
Authorization to provide care for children 24 hours per day. Overnight care provided during recognized period for sleeping / <i>Autorisation pour offrir la garde d'enfants 24 heures par jour. Garde de nuit fournit pendant la période de sommeil nocturne reconnue</i>	18(1)(2)	Provincial director approval based on community need. Care is considered overnight care during recognized period for sleeping			
Separate bedding and sleeping accommodations / <i>Installations de couchage et articles de literie distincts</i>	18(3)(a)	Separate and developmentally appropriate			
Separate rooms for sleep for school age males and females / <i>Chambres à coucher distinctes pour les enfants d'âge scolaire du sexe masculin et du sexe féminin</i>	18(3)(b)	Separate rooms available			

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SUBJECT / OBJET	REGULATION / RÉGLEMENT	COMPLIANCE / RESPECT DU RÉGLEMENT	YES OUI	NO NON	N.A. S.O.
Staff awake at all times / Personnel éveillé en tout temps	18(7)	Staff awake and available to children as needed during the night			
Overnight ratio and group size / Ratios et contingentements-garde de nuit	18(8)(a) 8(2) 8(3)	May not exceed 1 staff to 8 children in one sleeping room			
Overnight staffing / Personnel de nuit	18(8)(b) 8(2) 8(3)	Minimum of two staff on duty at all times, or the applicable staff to child ratio, whichever is greater			
Grouped so sleeping children not disturbed / Enfants regroupés de manière à ce que leur sommeil ne soit pas perturbé	18(9)	Not disturbed by arrivals and departures			
Bathing or showering / Installations pour le bain ou la douche	18(10)	Facilities available, individually used, developmentally appropriate supervision			
Overnight nutrition / Nutrition pendant la garde de nuit	18(15) 35.8	Meals and snacks served. Safe, developmentally appropriate and nutritious foods provided. Menu posted, kept on file 3 months			
Security system / Système d'alarme	18(16)	Approved security system available in good working order			

COMMENTS / REMARQUES

* Signatures on page 8 account for the overnight care checklist. / La signature à la page 8 vise également la liste d'inspection pour les garderies offrant la garde de nuit.

INSPECTION CHECKLIST / LISTE D'INSPECTION
Group Child Care Homes / garderies collectives

LICENCE HOLDER NAME
 NOM DU TITULAIRE DE LICENCE : _____

LOCATION ADDRESS
 ADRESSE DE L'ÉTABLISSEMENT : _____

CHILD CARE CO-ORDINATOR
 COORDINATEUR(TRICE) DES SERVICES DE GARDE : _____

EMAIL ADDRESS
 ADRESSE COURRIEL : _____

FACILITY NUMBER
 N° D'ÉTABLISSEMENT : _____

INSPECTION DATE(S)
 DATE(S) D'INSPECTION : _____

*CDI: *Complied During Inspection* / *Conforme durant l'inspection*

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Safety Inspection of home, equipment and furnishings - safe and sanitary / Inspection de sécurité-maison, équipement et mobilier - sécuritaire et sanitaire	22(1)(b) 35.2(1)(a)	Acceptable standards for fire, health, and general safety precautions maintained			
Personal Assessment / Évaluation Personnelle	35(2)(i)				
Criminal Record Check and Criminal History Disclosure Statement / Relevé des antécédents judiciaires et déclaration sur les antécédents judiciaires	35(2)(k)(ii) 35(2)(k)(iv) 35(2)(k.1)(ii) 35(2)(k.1)(iv)	All applicants and residents over 18 years provide CRC dated within 3 months of date of application and complete CHDS			
Child Abuse Registry Check / Relevé des mauvais traitements	35(2)(k)(iii) 35(2)(k.1)(iii)	All applicants and residents over 11 years provide CAR dated within 3 months of date of application			
Prior Contact Check / Relevé des contacts antérieurs	35(2)(k)(i) 35(2)(k.1)(i)	All applicants and residents over 11 years grant access to PCC records			
Consent to disclosure of information / Consentement à la communication des renseignements	35(2)(k)(v) 35(2)(k.1)(v)	All applicants and residents over 18 years provide consent to disclosure			

COMMENTS / REMARQUES

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N° D'ÉTABLISSEMENT : _____

SUBJECT / OBJET	REGULATION / RÉGLEMENT	COMPLIANCE / RESPECT DU RÉGLEMENT	YES OUI	NO NON	N.A. S.O.
Background Checks-New Resident / Vérification des Antécédents - Nouveau résident	35(2.0.3)	Aware to advise ELCC of any new resident. Children over 11 years and adults must complete required background checks			
Posting of Licence / Affichage de la licence	Act s. 12(1), 14 Loi s. 14, 12(1)	Posted / clearly visible, compliance with numbers and term and conditions			
Number of licence holders / nombre de titulaires de licence	35 (1)(1.1) 35 (2.3)	1 licence holder and 1 or more assistants or 2 to 4 licence holders			
Renewal of Licence / Renouvellement de la licence	35(2.1)	Renewal submitted with required documents			
Approved 40-hour credit course relevant to Early Childhood Education or Family Child Care / Cours approuvé de 40 heures-crédit, lié au domaine de l'éducation des jeunes enfants ou des services de garde familiales	35(2)(m) 35(2.0.2)	Applicant completed within 8 years of start date or within 1 year of opening			
Staff Schedule-daily record of child care staff / Horaire du personnel-registres quotidiens des soins dispensés par le(s) titulaire(s) et les assistants	35.2(n) 35(3.1)	Schedule submitted. Record of daily staff maintained for two years			
Child information records / Registres des enfants	35(3) 23(1)	Reviewed all files, licence holder to ensure all files complete, kept two years after discharge			
Daily attendance records / Registre des présences	35(3) 23(2)	Accurate arrival / departure times, kept on file for two years			
Confidentiality / Confidentialité	35(3) 23(3)	Maintained at all times			
Research project, photographing, video-taping / Projet de recherche, photographies, enregistrements sur bande vidéo	35(3) 23(4)	Licence holder aware to obtain prior written consent			
Transportation policy / Politique en matière de transport	35(3) 23(4.1)	Policy provided upon enrollment. Responsibilities defined. Includes to / from school if applicable			
Income, expenses, receipts / Revenus, dépenses, reçus	35(3) 23(5)(6)	Maintain complete / accurate records, receipts issued if applicable			

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Insurance / Assurance	35(3) 23(7)	Liability insurance maintained			
First aid and CPR training / Cours de premiers soins et formation en RCR	35(3) 23(8)	Licence holder maintains current certificate.			
Supervised at all times / Surveillance constante	35(7) 24(1) 24(1.1)	Children supervised at all times. Meets health/safety, devel. appropriate			
Written approval for indirect supervision / Autorisation écrite pour surveillance indirecte	35(7) 24(1.2)	Written approval maintained on file.			
Substitute providers / Remplaçants	35(7) 24(2)	Advise ELCC, records kept for each occurrence, advise parent / guardian in advance, provide beh. Mgmt. policy to sub.			
Children less than 12 weeks / Enfants de moins de 12 semaines	35(7) 24(3)	Aware cannot attend until 12 weeks of age			
Indoor space - suitable and smoke-free / Espace Intérieur – approprié et non-fumeur	35(7) 25(1)	Meets requirements, smoke-free, during hours of operation.			
Outdoor space / Espace extérieur	35(7) 25(2)	Safe outdoor space provided.			
Record of daily incidents / Dossier des incidents journaliers	35(7) 25(3)	Written records maintained			
Daily Program / Programme Quotidien	35(7) 26(1)	Inclusive, variety of activities, meets developmental capabilities (includes sleeping and toileting), posted			
Outdoor play / Activités extérieures	35(7) 26(2)	Provided daily			
Outings / Sorties	35(7) 26(3)	Permission obtained, 24 hrs notice if using transportation, child info taken			
Behaviour Management Policies / Politiques de Gestion du Comportement	35(7) 27(1), 27(2) 27(2.1) 22(1) (f)(i) 22(1)(f.1)	Aware of prohibited forms, written policy includes prohibited forms, meets developmental capabilities, provided to parents, aware treatment plan approval required before implementing.			

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SUBJECT / OBJET	REGULATION / RÉGLEMENT	COMPLIANCE / RESPECT DU RÉGLEMENT	YES OUI	NO NON	N.A. S.O.
Child abuse reporting / Signalement de chaque cas d'enfant soupçonné d'être maltraité	35(7) 27(3)	Licence holder aware of duty to report to CFS/ANCR			
Infant furnishings / Ameublement pour les enfants en bas âge	35(7) 28(1)(b)	Highchair/infant seat with harness available for child not able to sit independently			
Sleeping accommodations and coverings / Articles de literie et couvertures	35(7) 28(1)(c)(d)(e)	Separate, safe, sanitary sleeping accommodation and coverings for 18 months to 6 years. Separate play pen or crib for under 18 months.			
Diapering facilities, toilets and wash basins / Installations pour le changement des couches, toilettes et lavabos	35(7) 28(1)(f)(g)	Provide for children who require, meets requirements			
Appropriate equipment and materials / Équipement et matériaux appropriés	35(7) 28(2)	Variety, meets developmental capabilities, appropriate size, sufficient quantity.			
Equipment and furnishings for sleeping, eating, playing, and storage of personal effects / Matériel et ameublement pour dormir, manger, jouer et rangement des effets personnels	35.2(1)(b)	Meets safety legislation and standards.			
Follow safe and hygienic procedures / Conformité aux mesures d'hygiène et de sécurité	35.2(1)(c)	Follows Routine Practices guide.			
Prevent exposure to hazards / Prévention de l'exposition aux dangers	35.2(1)(d)	No hazards observed, specific to Legislation			
No access or exposure to health and safety hazards / Aucun accès ou aucune exposition aux dangers pour la santé et la sécurité	35.2(2)	No access to poisons/inflammables, medication safe storage, heating equipment, or outlets			
Safety Plan; Establish and review / Plan de sécurité; créé et examiné	Act s 15.1(a)(b) Reg. 22.1(b.1) 22 1.1(1)(2) 35.3(1)(a) 35.3(2)(a,b,c,d,e,f)	Approved current plan, staff instructed upon hire, licence holder aware			

COMMENTS / REMARQUES

INSPECTION CHECKLIST / LISTE D'INSPECTION

Group Child Care Homes / garderies collectives

FACILITY NUMBER
N° D'ÉTABLISSEMENT : _____

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Assistants-first aid / CPR, 40-hour credit course, background checks, Record of Residents / staff / Assistants-cours de premiers soins / RCR, cours de 40 heures-crédit, vérification des antécédents, Record des résidents / personnel	35(2.6.1) 7(11)(11.1)(12)(12.1) 7(12.2)(12.3)(12.4) 7(12.5)(12.6) (13)	Licence holder to ensure all assistants maintain, complete and submit			
Safety Plan; instructed, given copy and comply / Plan de sécurité; le personnel a été formé, a reçu une copie du plan et respecte celui-ci	Act s 15.1(c) Reg. 35.3(1)(a) (b)(c)	Consistent with Act & Regs, Staff reviewed annually, comply			
Controlling visitor access / Contrôle de l'accès des visiteurs	35.3(2)(b)	Written procedures for Locked &/or monitored			
Safety Plan; Provided to parents / Plan de sécurité; Copies remises aux parents	35.3(3)	Provided upon request			
Telephone; Procedures and emergency numbers posted / Téléphone; Mesures et numéros d'urgence affichés	35.4(a)(b)	Working-landline or cell. Posted			
Emergency procedures-training; Licence holder knowledgeable / Procédures d'urgence-Formation du personnel; le titulaire de licence en a pris connaissance	35.4(c)(f)	Staff aware - Licence holder reviewed annually			
Emergency evacuation procedures; Known to parents / Exercices d'évacuation d'urgence; Information transmise aux parents	35.4(d)	Document how evacuation procedures known to parents			
Emergency evacuation procedures / Exercices d'évacuation d'urgence	35.4(e)	Practised once every 6 months and documented			
Installation and maintenance of equipment / Installation et entretien de l'équipement	35.4(g)	Meets requirements of fire authority			
First aid kit / Trousse de premiers soins	35.5(1)(2)	Meets guidelines/Inaccessible to children/additional kit taken on outings.			

COMMENTS / REMARQUES

INSPECTION CHECKLIST / LISTE D'INSPECTION

Group Child Care Homes / garderies collectives

FACILITY NUMBER
N° D'ÉTABLISSEMENT : _____

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Second licence holder or assistant when family child care numbers or ages exceeded / deuxième titulaire de licence ou assistant lorsque le nombre ou les âges des enfants prévu en garderie familiale sont dépassés	35(5.2)	Aware when second licence holder or assistant is required			
Resident licence holder is primary provider / Titulaire de licence résident est le fournisseur primaire	35(5.4) 35(5.5)	Resident licence holder hours equal or greater than any other staff (not including overnight staff)			
Notification of injury / Signalement des blessures	35.6	Notify parent/guardian, notify ELCC within 24 hrs if seek medical attention			
Clothing and bedding / Vêtements et literie	35.7	Safe/not exchanged; storage acceptable to health/ washed weekly or more			
Meals served / Repas servis	35.8(1)	Meals and snacks served			
Food served and menus; Food served – inform parents / Repas servis et menus; repas servis – les parents en sont informés	35.8(2)(3)	Safe, developmentally appropriate and nutritious foods provided. Menu posted, kept on file 3 months			
Food storage, handling and serving / Conservation, manipulation et service de la nourriture	35.8(4)	Meets health requirements			
Infant care procedures / Procédures de soins des enfants en bas âge	35.9	Sleeping, feeding & diapering procedure followed			
Medication / Médicaments	35.10	Written consent, original/labelled container, recorded as administered			
Communicable diseases, acute illness / Maladies contagieuses et graves	35.11(1)(2)	Notify parent/guardian, follow health guidelines for reporting and exclusion			
Animals / Animaux	35.12	Proof of vaccines, kept in a manner approved by public health			
Code of Conduct; Establish and review, provided to staff / Code de conduite; créé, examiné et remis au personnel	Act s.15.1 (a)(b) Reg. 22.1(b.1) 22 1.1(1)(2) 35.13(1)(a) 35.13(2)(a,b,c,d,e)	Approved current plan, staff provided copy, instructed upon hire, licence holder aware			

COMMENTS / REMARQUES

INSPECTION CHECKLIST / LISTE D'INSPECTION

Group Child Care Homes / garderies collectives

FACILITY NUMBER
N° D'ÉTABLISSEMENT : _____

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Code of Conduct: instructed and comply / Code de conduite; le personnel a été formé et respecte le code	Act s 15.1(c) Reg. 35.13(1) (b)(c)	Consistent with Act & Regs, reviewed annually, and comply			
Code of Conduct: Provided to parents / Code de Conduite : Copies remises aux parents	35.13(3)	Provided upon enrolment			
Inclusion Policy; aware / Politique d'inclusion; le personnel est sensibilisé	22(1)(f)(ii) 22(1)(f.1) 35.14 35.15(3)(a)(i)	Written policy approved. Staff familiar with policy			
Individual Program Plan; Written, aware and reviewed annually / Plan d'apprentissage individuel; le plan a été mis par écrit, est examiné annuellement et le personnel en a pris connaissance	35.15(2) 35.15(3)(a)(ii) (b)	Current IPP's developed. Staff familiar with IPP goals, reviewed annually			
Fire Inspection Date / Date d'inspection de feu : _____ Violations / Infractions : _____					
Public Health Inspection Date / Date d'inspection de santé publique : _____ Violations / Infractions : _____					

COMMENTS / REMARQUES

Overnight care provided / garde de nuit :

* If YES, please fill out page 8. / Si la réponse est « OUI », veuillez remplir la page 8.

YES
OUI

NO
NON

Date: _____

Agreement with Inspection Requirements to be submitted to Child Care Co-ordinator by :
L'attestation de soumission aux exigences sera envoyée au coordinateur(trice) des services de garderie par :

LICENCE HOLDER SIGNATURE /

SIGNATURE DU TITULAIRE DE LICENCE : _____

Date: _____

CHILD CARE CO-ORDINATOR /

COORDINATEUR(TRICE) DES SERVICES DE GARDE : _____

Date: _____

INSPECTION CHECKLIST / LISTE D'INSPECTION
**Group Child Care Homes / garderies collectives
OVERNIGHT CARE / GARDE DE NUIT**

FACILITY NUMBER

N° D'ÉTABLISSEMENT : _____

HOURS OF OPERATION / HEURES D'OUVERTURE : _____

 OVERNIGHTS / YES
NUITS : OUI

 NO
NON

Between 8pm one day - 6am the following day / Entre 20h00 un jour à 6h00 le prochain jour

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Written authorization to provide overnight care / Autorisation écrite pour offrir la garde de nuit	35(5.6) 35(2.4)	Not more than 18 hours care in any 24-hour period. Written request approved by provincial director			
Separate bedding and sleeping accommodations / Installations de couchage et articles de literie distincts	35(2.5) 18(3)(a) 28(1)(c)(d)(e)	Separate bedding, crib for under 18 months, safe and sanitary Separate bedding, crib or playpen for under 18 months, safe and sanitary			
Separate rooms for sleep for school age males and females / Chambres à coucher distinctes pour les enfants d'âge scolaire du sexe masculin et du sexe féminin	35(2.5) 18(3)(b)	Separate rooms available. Overnight care only.			
Grouped so sleeping children not disturbed / Enfants regroupés de manière à ce que leur sommeil ne soit pas perturbé	35(2.5) 18(9)	Not disturbed by arrivals and departures			
Overnight staff-Background checks / Personnel de nuit-vérification des antécédents	35(2.7.1)	Aware overnight staff must have clearance letter from ELCC prior to being left alone with children			
Overnight staff-hours of care / Personnel de nuit-heures de garde	35(5.1)	Aware overnight staff can only care for children during overnight hours			
Second licence holder or assistant when family child care numbers or ages exceeded / Deuxième titulaire de licence ou assistant lorsque le nombre ou les âges des enfants prévu en garderie familiale sont dépassés	35(5.3)	Aware when overnight staff must have licence holder or assistant present			

* Signatures on page 7 account for the overnight care checklist. / La signature à la page 7 vise également la liste d'inspection pour les garderies offrant la garde de nuit.

COMMENTS / REMARQUES

INSPECTION CHECKLIST / LISTE D'INSPECTION
Family Child Care Homes / garderies familiales

LICENCE HOLDER NAME
 NOM DU TITULAIRE DE LICENCE : _____

LOCATION ADDRESS
 ADRESSE DE L'ÉTABLISSEMENT : _____

CHILD CARE COORDINATOR
 COORDINATEUR(TRICE) DES SERVICES DE GARDE : _____

EMAIL ADDRESS
 ADRESSE COURRIEL : _____

FACILITY NUMBER
 N° D'ÉTABLISSEMENT : _____

INSPECTION DATE(S)
 DATE(S) D'INSPECTION : _____

*CDI: Complied During Inspection / Conforme durant l'inspection

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Safety Inspection of home, equipment and furnishings - safe and sanitary / Inspection de sécurité-maison, équipement et mobilier - sécuritaire et sanitaire	22(1)(b) 35.2(1)(a)	Acceptable standards for fire, health, and general safety precautions maintained			
Personal Assessment / Évaluation Personnelle	22(1)(d)				
Criminal Record Check and Criminal History Disclosure Statement / Relevé des antécédents judiciaires et déclaration sur les antécédents judiciaires	22(1)(e)(ii) 22(1)(e.1)(ii) 22(1)(e)(iv) 22(1)(e.1)(iv)	All applicants and residents over 18 years provide CRC dated within 3 months of date of application and complete CHDS			
Child Abuse Registry Check / Relevé des mauvais traitements	22(1)(e)(iii) 22(1)(e.1)(iii)	All applicants and residents over 11 years provide CAR dated within 3 months of date of application			
Prior Contact Check / Relevé des contacts antérieurs	22(1)(e)(i) 22(1)(e.1)(i) 22(2)	All applicants and residents over 11 years grant access to PCC records			
Consent to disclosure of information / Consentement à la communication des renseignements	22(1)(e)(v) 22(1)(e.1)(v)	All applicants and residents over 18 years provide consent to disclosure			

COMMENTS / REMARQUES

INSPECTION CHECKLIST / LISTE D'INSPECTION
Family Child Care Homes / garderies familiales

FACILITY NUMBER
N° D'ÉTABLISSEMENT : _____

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Background Checks- New resident / Vérification des Antécédents - Nouveau résident	22.0.1	Aware to advise ELCC of any new resident. Children over 11 years and adults must complete required background checks			
Posting of Licence / Affichage de la licence	Act s. 12(1), 14 Loi s. 14, 12(1)	Posted / clearly visible, compliance with numbers and term and conditions			
Renewal of Licence / Renouvellement de la licence	22.1(1)	Renewal submitted with required documents			
Approved 40-hour credit course relevant to Early Childhood Education or Family Child Care / Cours approuvé de 40 heures-crédit, lié au domaine de l'éducation des jeunes enfants ou des services de garde familiales	22(1)(g) 22(3)	Applicant completed within 8 years of start date or within 1 year of opening			
Child information records / Registres des enfants	23(1)	Reviewed all files, license holder to ensure all files complete, kept 2 years after discharge			
Daily attendance records / Registre des présences	23(2)	Accurate arrival/departure times, kept on file for 2 years			
Confidentiality / Confidentialité	23(3)	Maintained at all times			
Research project, photographing, video-taping / Projet de recherche, photographies, enregistrements sur bande vidéo	23(4)	Licence holder aware to obtain prior written consent from parent/guardian			
Transportation policy / Politique en matière de transport	23(4.1) 22(1) (f)(iv) 22(1)(f.1)	Policy provided upon enrollment. Responsibilities defined. Includes to / from school if applicable			
Income, expenses, receipts / Revenus, dépenses, reçus	23(5), 23(6)	Maintain complete/accurate records, receipts issued			

COMMENTS / REMARQUES

INSPECTION CHECKLIST / LISTE D'INSPECTION
Family Child Care Homes / garderies familiales

FACILITY NUMBER
N° D'ÉTABLISSEMENT : _____

SUBJECT / OBJET	REGULATION / RÉGLEMENT	COMPLIANCE / RESPECT DU RÉGLEMENT	YES OUI	NO NON	N.A. S.O.
Insurance / Assurance	23(7)	Liability insurance maintained. Business vehicle insurance if applicable			
First aid and CPR training / Cours de premiers soins et formation en RCR	23(8)	Licence holder maintains current certificate.			
Supervised at all times / Surveillance constante	24(1) 24(1.1)	Children supervised at all times. Meets health/safety, developmentally appropriate			
Written approval for indirect supervision / Autorisation écrite pour surveillance indirecte	24(1.2)	Written approval maintained on file.			
Substitute providers / Remplaçants	24(2)	Advise ELCC, records kept for each occurrence, advise parent / guardian in advance, provide behaviour management policy to substitutes			
Children less than 12 weeks / Enfants de moins de 12 semaines	24(3)	Aware cannot attend until 12 weeks of age			
Indoor space - suitable and smoke-free / Espace Intérieur – approprié et non-fumeur	25(1)	Meets requirements, smoke-free, during hours of operation.			
Outdoor space / Espace extérieur	25(2)	Safe outdoor space provided.			
Record of daily incidents / Dossier des incidents quotidiens	25(3)	Written records maintained			
Daily program / Programme quotidien	26(1)	Inclusive, variety of activities, meets developmental capabilities (includes sleeping and toileting), posted			
Outdoor play / Activités extérieures	26(2)	Provided daily			
Outings / Sorties	26(3)	Permission obtained, 24 hrs notice if using transportation, child information taken			
Behaviour Management Policies / Politiques de maîtrise du comportement	27(1), 27(2) 27(2.1) 22(1)(f)(i) 22(1)(f.1)	Aware of prohibited forms, written policy includes prohibited forms, meets developmental capabilities, provided to parents, aware treatment plan approval required before implementing.			

COMMENTS / REMARQUES

INSPECTION CHECKLIST / LISTE D'INSPECTION
Family Child Care Homes / garderies familiales

FACILITY NUMBER
N° D'ÉTABLISSEMENT : _____

SUBJECT / OBJET	REGULATION / RÉGLEMENT	COMPLIANCE / RESPECT DU RÉGLEMENT	YES OUI	NO NON	N.A. S.O.
Child abuse reporting / <i>Rapport de chaque cas d'enfant soupçonné d'être maltraité</i>	27(3)	Licence holder aware of duty to report to CFS/ANCR			
Infant furnishings / <i>Ameublement pour les enfants en bas âge</i>	28(1)(b)	Highchair/infant seat with harness available for child not able to sit independently			
Sleeping accommodations and coverings / <i>Articles de literie et couvertures</i>	28(1)(c)(d)(e)	Separate, safe, sanitary sleeping accommodation and coverings for 18 months to 6 years. Separate play pen or crib for under 18 months.			
Diapering facilities, toilets and wash basins / <i>Installations pour le changement des couches, toilettes et évier</i>	28(1)(f)(g)	Provide for children who require, meets requirements			
Appropriate equipment and materials / <i>Équipement et matériaux appropriés</i>	28(2)	Variety, meets developmental capabilities, appropriate size, sufficient quantity			
Equipment and furnishings for sleeping, eating, playing, and storage of personal effects / <i>Matériel et ameublement pour dormir, manger, jouer et rangement des effets personnels</i>	35.2(1)(b)	Meets safety legislation and standards			
Follow safe and hygienic procedures / <i>Conformité aux procédures de sécurité et d'hygiène</i>	35.2(1)(c)	Follows Routine Practices guide			
Prevent exposure to hazards / <i>Prévention de l'exposition aux risques</i>	35.2(1)(d)	No hazards observed, specific to legislation			
No access or exposure to health and safety hazards / <i>Aucun accès ou aucune exposition aux risques à la santé et la sécurité</i>	35.2(2)(a)(b)(c)	No access to poisons/inflammables, medication safe storage, heating equipment, or outlets			
Safety Plan; Establish and given copy / <i>Plan de sécurité; établi et copie du plan reçu</i>	Act/Loi s 15.1(a) Reg.5(a) 35.3(1)(a) 35.3(2)(a)(c)(d)(e)(f)	Approved current plan, consistent with Act and Regs, includes required content, staff given copy			

COMMENTS / REMARQUES

INSPECTION CHECKLIST / LISTE D'INSPECTION
Family Child Care Homes / garderies familiales

FACILITY NUMBER
N° D'ÉTABLISSEMENT : _____

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Safety Plan; instructed and comply / <i>Plan de sécurité; instruit et respecté</i>	Act/Loi s15.1(b)(c) Reg.5.1(1)(a)(b) 35.3(1)(b)(c)	Licence holder review annually, staff instructed upon hire and annually, licence holder and staff comply			
Controlling visitor access / <i>Contrôle de l'accès des visiteurs</i>	35.3(2)(b)	Written procedures for locked &/or monitored doors			
Safety Plan; Provided to parent/guardian / <i>Plan de sécurité; Copie remise au parent/tuteur</i>	35.3(3)	Provided upon request			
Telephone; Procedures and emergency numbers posted / <i>Téléphone; Mesures et numéros d'urgence affichés</i>	35.4(a)(b)	Working-landline or cell. Procedures and numbers posted			
Emergency procedures-staff training; Licence holder knowledgeable / <i>Procédures d'urgence-Formation du personnel; le titulaire de licence en a pris connaissance</i>	35.4(c)(f)	Staff trained - Licence holder reviewed annually			
Emergency evacuation procedures; Known to parent/guardian / <i>Procédures d'évacuation d'urgence; Information transmise au parent/tuteur</i>	35.4(d)	Procedures known to parent/guardian			
Emergency evacuation procedures / <i>Exercices d'évacuation d'urgence</i>	35.4(e)	Practised once every 6 months and documented			
Installation and maintenance of equipment / <i>Installation et entretien de l'équipement</i>	35.4(g)	Meets requirements of fire authority			
First aid kit / <i>Trousse de premiers soins</i>	35.5(1)(2)	Meets guidelines / inaccessible to children/additional kit taken on outings.			

COMMENTS / REMARQUES

INSPECTION CHECKLIST / LISTE D'INSPECTION
Family Child Care Homes / garderies familiales

FACILITY NUMBER
N° D'ÉTABLISSEMENT : _____

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Notification of injury / Signalement des blessures	35.6	Notify parent/guardian, notify ELCC within 24 hrs if seek medical attention			
Clothing and bedding / Vêtements et literie	35.7	Safe/not exchanged; storage acceptable to health/ washed weekly or more			
Meals served / Repas servis	35.8(1)	Meals and snacks served			
Food served and menus; Food served – inform parent/guardian / Repas servis et menus; repas servis – parent/tuteur informé	35.8(2)(3)	Safe, developmentally appropriate and nutritious foods provided. Menu posted, kept on file 3 months			
Food storage, handling and serving / Entreposage, manipulation et service de la nourriture	35.8(4)	Meets health requirements			
Infant care procedures / Procédures de soins des enfants en bas âge	35.9	Sleeping, feeding & diapering procedure followed			
Medication / Médicaments	35.10	Written consent, original/labelled container, recorded as administered			
Communicable diseases, acute illness / Maladies contagieuses et graves	35.11(1)(2)	Notify parent/guardian, follow health guidelines for reporting and exclusion			
Animals / Animaux	35.12	Proof of vaccines, kept in a manner approved by public health			
Code of Conduct; Establish and given copy / Code de conduite; établit et copie du plan reçu	Ad/Loi s.15.1 (a) Reg. 5(a) 35.13(1)(a) 35.13(2)(a)(b)(c)(d)(e)	Approved current plan, consistent with Act and Regs, includes required content, staff given copy			

COMMENTS / REMARQUES

INSPECTION CHECKLIST / LISTE D'INSPECTION

Family Child Care Homes / garderies familiales

FACILITY NUMBER
N° D'ÉTABLISSEMENT : _____

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Code of Conduct; comply / Code de conduite; respecté	Act/Loi s 15.1(b)(c) Reg. 5.1(1)(a)(b) 35.13(1)(b)(c)	Licence holder and staff comply			
Code of Conduct; Provided to parent/guardian/ Copie remise au parent/tuteur	35.13(3)	Provided upon enrolment			
Inclusion Policy, staff aware / Politique d'inclusion; personnel conscient	22(1)(f)(ii) 22(1)(f.1) 35.14 35.15(3)(a)(i)	Written policy approved. Staff familiar with policy			
Individual Program Plan, written, staff aware and reviewed annually / Plan d'apprentissage individuel; rédigé et revu annuellement et personnel conscient	35.15(2) 35.15(3)(a)(ii) 35.15(3)(b)	Current IPP's developed. Staff familiar with IPP goals, reviewed annually			

Overnight care provided / garde de nuit :

* If YES, please fill out page 8 / Si la réponse est « OUI », veuillez remplir la page 8.

YES
OUI

NO
NON

☐

Agreement with Inspection Requirements to be submitted to Child Care Coordinator by :
L'attestation de soumission aux exigences sera envoyée au coordinateur(trice) des services de garderie par :

Date: _____

LICENCE HOLDER SIGNATURE /
SIGNATURE DU TITULAIRE DE LICENCE : _____

Date: _____

CHILD CARE COORDINATOR /
COORDINATEUR(TRICE) DES SERVICES DE GARDE : _____

Date: _____

COMMENTS / REMARQUES

INSPECTION CHECKLIST / LISTE D'INSPECTION
Family Child Care Homes / garderies familiales

FACILITY NUMBER
 N° D'ÉTABLISSEMENT: _____

OVERNIGHT CARE / GARDE DE NUIT

HOURS OF OPERATION / HEURES D'OUVERTURE :

OVERNIGHTS
 NUITS :

YES
 OUI

☐

NO
 NON

☐

Between 8pm one day - 6am the
 following day / Entre 20h00 un jour
 à 6h00 le prochain jour

SUBJECT / OBJET	REGULATION / RÈGLEMENT	COMPLIANCE / RESPECT DU RÈGLEMENT	YES OUI	NO NON	N.A. S.O.
Written authorization to provide overnight care / Autorisation écrite pour offrir la garde de nuit	21.1 22.2(1) 22.2(2)	Not more than 18 hours care in any 24-hour period. Written request approved by provincial director			
Separate bedding and sleeping accommodations / Installations de couchage et articles de literie distincts	18(3)(a) 28(1)(c)(d)(e)	Separate bedding, crib for under 18 months, safe and sanitary Separate bedding, crib or playpen for under 18 months, safe and sanitary			
Separate rooms for sleep for school age males and females / Chambres à coucher distinctes pour les enfants d'âge scolaire du sexe masculin et du sexe féminin	18(3)(b)	Separate rooms available			
Grouped so sleeping children not disturbed / Enfants regroupés de manière à ce que leur sommeil ne soit pas perturbé	18(9)	Not disturbed by arrivals and departures			

* Signatures on page 7 account for the overnight care checklist. / La signature à la page 7 vise également la liste d'inspection pour les garderies offrant la garde de nuit.

COMMENTS / REMARQUES